Aviva's Communication on Progress to the UNGC-2019

I am pleased to confirm that Aviva continues to support the Ten Principles of the United Nations Global Compact, specifically concerning the areas of human rights, labour, environment and anticorruption.

-Amanda Blanc, CEO.

Company profile and context of operations:

Aviva plc Strategic Report 2019

Implementing the Ten Principles into Strategies & Operations

Please follow the links listed under each criterion to access further information available on aviva.com

Criterion 1: The COP describes mainstreaming into corporate functions and business units

 Place responsibility for execution of sustainability strategy in relevant corporate functions (procurement, human resources, legal, etc.) ensuring no function conflicts with company's sustainability commitments and objectives.
 Good Governance¹

Social Purpose- Bright Ideas²

 Assign responsibility for corporate sustainability implementation to an individual or group within each business unit and subsidiary Good Governance³

Policies and Responses⁴

Criterion 2: The COP describes value chain implementation

Communicate policies and expectations to suppliers and other relevant business partners
 Policies and Responses⁵

See specifically:

- The Aviva Business Ethics Code⁶
- Aviva's Third-Party Business Code of Behaviour⁷
- The Procurement and Outsourcing Business Standard[®]
- Undertake awareness-raising, training and other types of capacity building with suppliers, investors and other business partners

¹ https://www.aviva.com/social-purpose/good-governance/

² https://www.aviva.com/social-purpose/bright-ideas/

https://www.aviva.com/social-purpose/good-governance/

⁴ https://www.aviva.com/social-purpose/policies/

⁵ https://www.aviva.com/social-purpose/policies/

⁶ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

⁷ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/aviva-third-party-business-code-of-behaviour.pdf

https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/Procurement and outsourcing business standard 2020.pdf

Responsible Investment9

Sustainable Finance¹⁰

Good Governance¹¹

Aviva Modern Slavery Act Transparency Statement 2019¹²

Robust Human Rights Management Policies & Procedures

Criterion 3: The COP describes robust *commitments*, *strategies or policies* in the area of human rights

 Commitment to comply with all applicable laws and respect internationally recognized human rights, wherever the company operates (e.g., the Universal Declaration of Human Rights, Guiding Principles on Human Rights)

Aviva plc Strategic Report 2019¹³ (Page 22)

Human Rights Policy14

- Integrated or stand-alone statement of policy expressing commitment to respect and support human rights approved at the most senior level of the company <u>Human Rights Policy¹⁵</u>
- Statement of policy stipulating human rights expectations of personnel, business partners and other parties directly linked to operations, products or services

Policies and Responses¹⁶

See specifically:

- Human Rights Policy¹⁷
- CR Climate Change and Environment Business Standard¹⁸
- Cluster Munitions Policy¹⁹
- People Business Standard²⁰
- Statement of policy publicly available and communicated internally and externally to all personnel, business partners and other relevant parties

⁹ https://www.aviva.com/social-purpose/responsible-investment/

¹⁰ https://www.aviva.com/social-purpose/sustainable-finance/

¹¹ http://www.aviva.com/corporate-responsibility/our-approach/stakeholder-engagement/

 $^{^{12} \}underline{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/aviva-modern-slavery-act-transparency-statement-2019.pdf}$

¹³ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

¹⁴ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021_02-Human-Rights-Policy.pdf

¹⁵ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021_02-Human-Rights-Policy.pdf

¹⁶ https://www.aviva.com/social-purpose/policies/

¹⁷ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021 02-Human-Rights-Policy.pdf

¹⁸ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-

responses/cr climate change and environment business standard 2020.pdf

¹⁹ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/04-2015-aviva-policy-on-cluster-munitions.pdf

²⁰ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/people business standard 2020.pdf

Policies and Responses 21

See specifically:

- Human Rights Policy²²
- Cluster Munitions Policy²³
- CR Climate Change and Environment Business Standard²⁴
- People Business Standard²⁵

Criterion 4: The COP describes effective management systems to integrate the human rights principles

 Process to ensure that internationally recognized human rights are respected <u>Policies and Responses²⁶</u>

See specifically:

- Human Rights Policy²⁷
- CR Climate Change and Environment Business Standard²⁸
- Corporate Responsibility Update 2019²⁹
- Operational-level grievance mechanisms for those potentially impacted by the company's activities

Policies and Responses³⁰

See specifically:

- The Aviva Business Ethics Code³¹ (Pages 5-10)
- <u>Human Rights Policy³²</u> (Page 6)

As well as Speak Up, our confidential and independent reporting service, employees have free access to The Employee Assistance Programme by Care First. Care First provide a free and confidential service, offering professional, independent and impartial information, support and counselling. This includes online advice and support with issues, in and out of work as well as emotional support by phone 24/7.

As stated in our <u>Human Rights Policy</u>³³ customers or the public can contact Aviva with queries about our CR Programme (which includes our approach to Human Rights) at cr.team@aviva.com.

²¹ https://www.aviva.com/social-purpose/policies/

²² https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021 02-Human-Rights-Policy.pdf

⁷³ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/04-2015-aviva-policy-on-cluster-munitions.pdf

²⁴ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-

responses/cr climate change and environment business standard 2020.pdf

²⁵ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/people_business_standard_2020.pdf

²⁶ https://www.aviva.com/social-purpose/policies/

²⁷ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021 02-Human-Rights-Policy.pdf

²⁸ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-

responses/cr climate change and environment business standard 2020.pdf

²⁹ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/corporate-responsibility-update-2019.pdf

³⁰ https://www.aviva.com/social-purpose/policies/

https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

³² https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021 02-Human-Rights-Policy.pdf

³³ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021 02-Human-Rights-Policy.pdf

Allocation of responsibilities and accountability for addressing human rights impacts <u>Customer</u>,
 <u>Conduct and Reputation Committee</u>³⁴

Criterion 5: The COP describes effective monitoring and evaluation mechanisms of human rights integration

 System to monitor the effectiveness of human rights policies and implementation with quantitative and qualitative metrics, including in the supply chain Aviva plc Strategic Report 2019³⁵ (Page 21)

The Aviva Business Ethics Code³⁶ (Page 7)

Environmental, Social and Governance Data 2019³⁷ (Pages 3-4)

Robust Labour Management Policies & Procedures

Please follow the links listed under each criterion to access further information available on aviva.com

Criterion 6: The COP describes robust commitments, strategies or policies in the area of labour

 Reference to principles of relevant international labour standards (ILO Conventions) and other normative international instruments in company policies

Policies and Responses³⁸

See specifically:

- Human Rights Policy³⁹
- Aviva's Third Party Business Code of Behaviour⁴⁰
- Specific commitments and Human Resources policies, in line with national development priorities or decent work priorities in the country of operation <u>Aviva plc Strategic Report 2019</u>⁴¹ (Pages 17-19)

Time Off, Work & Life Changes Policy⁴²

 Written company policy to obey national labour law, respect principles of the relevant international labour standards in company operations worldwide and engage in dialogue with representative organisation of the workers (international, sectoral, national).

Policies and Responses⁴³

See specifically:

Working with Governments⁴⁴

corporate/documents/socialpurpose/pdfs/aviva working with governments policy 2020.pdf

³⁴ https://www.aviva.com/about-us/customer-conduct-and-reputation-committee/

³⁵ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

³⁶ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

³⁷ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/environmental-social-and-governance-data-2019-and-assurance-statement.pdf

³⁸ https://www.aviva.com/social-purpose/policies/

³⁹ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021 02-Human-Rights-Policy.pdf

⁴⁰ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/aviva-third-party-business-code-of-behaviour.pdf

⁴¹ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

⁴² https://www.avivaworld.com/sites/uk-cs-hr-policies-procedures/SitePages/Time-Off,-Work-and-Life-Changes-Policy.aspx

https://www.aviva.com/social-purpose/policies/

⁴⁴ https://www.aviva.com/content/dam/aviva-

The Aviva Business Ethics Code⁴⁵

Inclusion of reference to relevant international labour standards in contracts with suppliers and other relevant business partners <u>Aviva's Modern Slavery Act Transparency Statement 2019</u>⁴⁶ (Page 7).

Participation and leadership by employers' organisations (international and national levels) to jointly address challenges related to labour standards in the countries of operation, possibly in a tripartite approach (business – trade union – government).
 Aviva's Modern Slavery Act Transparency Statement 2019⁴⁷ (Pages 11 and 15).

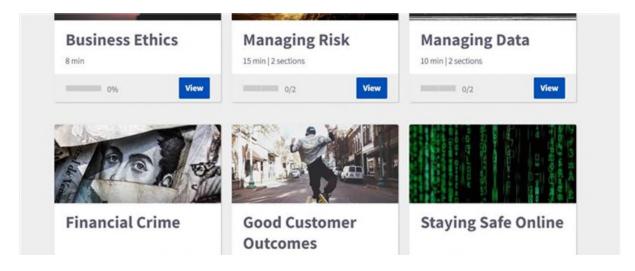
Criterion 7: The COP describes effective management systems to integrate the labour principles

 Allocation of responsibilities and accountability within the organisation <u>Customer, Conduct and Reputation committee</u>⁴⁸

Aviva plc Strategic Report 2019⁴⁹ (Page 20).

 Internal awareness-raising and training on the labour principles for management and employees
 Aviva's Modern Slavery Act Transparency Statement 2019⁵⁰ (Pages 18-19).

We also cover labour rights and principles through different channels including essential learning (see screenshots below); articles published on our intranet; events organised by our internal networks (e.g. Women's network).



⁴⁵ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

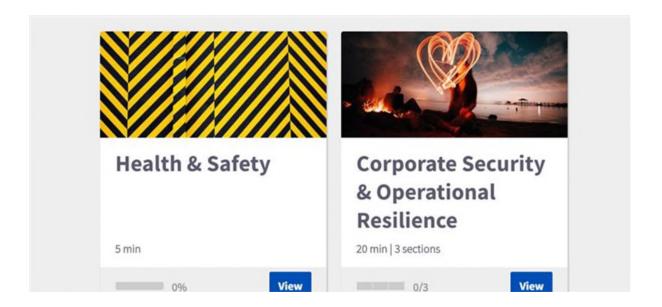
⁴⁶ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/aviva-modern-slavery-act-transparency-statement-2019.pdf

⁴⁷ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/aviva-modern-slavery-act-transparency-statement-2019.pdf

⁴⁸ https://www.aviva.com/about-us/governance-committee/

https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

⁵⁰ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/aviva-modern-slavery-act-transparency-statement-2019.pdf



Engagement with suppliers to address labour-related challenges
 <u>Living Wage Week Parliamentary Reception⁵¹</u>

Aviva Extends Living Wage commitment⁵²

Aviva Becomes 'Living Hours' Employer⁵³

Aviva's Modern Slavery Act Transparency Statement 2019⁵⁴

Policies and Responses⁵⁵

See specifically:

- The Aviva Business Ethics Code⁵⁶ (Pages 5-6)
- Human Rights Policy⁵⁷ (Page 6)

As well as Speak Up, our confidential and independent reporting service, employees have free access to The Employee Assistance Programme by Care First. Care First provide a free and confidential service, offering professional, independent and impartial information, support and counselling. This includes online advice and support with issues, in and out of work as well as emotional support by phone 24/7

Customers or the public can also contact Aviva with queries about our CR Programme (which includes our approach to Human Rights and labour rights) at cr.team@aviva.com.

⁵¹ https://www.youtube.com/watch?app=desktop&v=mOZi8WXwRQc

 $^{^{52}\,\}underline{\text{https://www.livingwage.org.uk/news/aviva-extends-living-wage-commitment}}$

https://www.aviva.com/newsroom/news-releases/2020/10/aviva-becomes-living-hours-employer/

⁵⁴ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/aviva-modern-slavery-act-transparency-statement-2019.pdf

⁵⁵ https://www.aviva.com/social-purpose/policies/

https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

 $[\]frac{57}{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021} \\ \frac{02-\text{Human-Rights-policy.pdf}}{2}$

Criterion 8: The COP describes effective monitoring and evaluation mechanisms of labour principles integration

System to track and measure performance based on standardized performance metrics
 Procurement⁵⁸

Environmental, Social and Governance Data 2019⁵⁹ (Page 9)

 Audits or other steps to monitor and improve the working conditions of companies in the supply chain, in line with principles of international labour standards
 Aviva's Modern Slavery Act Transparency Statement 2019⁶⁰ (Page 13)

Robust Environmental Management Policies & Procedures

Please follow the links listed under each criterion to access further information available on aviva.com

Criterion 9: The COP describes robust *commitments, strategies or policies* in the area of environmental stewardship

Reference to relevant international conventions and other international instruments (e.g. Rio Declaration on Environment and Development)

Climate Related Financial Disclosure Report 2019⁶¹

Climate Risk and Environmental Impact⁶²

Climate-Related Financial Disclosure⁶³

Aviva Adds Stewardship Funds to Adviser Platform⁶⁴

 Reflection on the relevance of environmental stewardship for the company <u>Aviva plc Strategic Report 2019⁶⁵</u> (Page 22).

Aviva Investors Stewardship and Responsible Investment Policy⁶⁶ (Page 4).

Written company policy on environmental stewardship
 Climate Risk and Environmental Impact⁶⁷

Aviva Investors Stewardship and Responsible Investment Policy (Page 4).

Specific commitments and goals for specified years

⁵⁸ http://careers.aviva.co.uk/routes-aviva/experienced/procurement

⁵⁹ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/environmental-social-and-governance-data-2019-and-assurance-statement.pdf

⁶⁰ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/aviva-modern-slavery-act-transparency-statement-2019.pdf

⁶¹ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/ara-our-climate-related-financial-disclosures.pdf

⁶² https://www.aviva.com/social-purpose/environment/

⁶³ https://www.aviva.com/social-purpose/climate-related-financial-disclosure/

⁶⁴ https://www.aviva.com/newsroom/news-releases/2019/11/aviva-adds-stewardship-funds-to-adviser-platform/

https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

⁶⁶ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/ai-stewardship-statement-2019.pdf

⁶⁷ https://www.aviva.com/social-purpose/environment/

Aviva plc Strategic Report 2019⁶⁸ (Page 20).

Environmental, Social and Governance Data 2019⁶⁹

Aviva Opens One of the UK's Largest Solar and Energy Storage Initiatives⁷⁰

Criterion 10: The COP describes effective *management systems* to integrate the environmental principles

Environmental risk and impact assessments
 Aviva's Climate-Related Financial Disclosure 2019⁷¹

CR Climate Change and Environment Business Standard⁷²

- Assessments of lifecycle impact of products, ensuring environmentally sound management policies
 - Operations- Environmental Impact⁷³
- Allocation of responsibilities and accountability within the organisation Aviva's Climate-Related Financial Disclosure 2019⁷⁴

Criterion 11: The COP describes effective monitoring and evaluation mechanisms for environmental stewardship

 System to track and measure performance based on standardized performance metrics Aviva's Climate-Related Financial Disclosure 2019⁷⁵

Aviva Climate Change Stocktake⁷⁶

Our Climate-Related Financial Disclosure 2019⁷⁷

Leadership review of monitoring and improvement results
 Aviva's Climate-Related Financial Disclosure 2019⁷⁸

Aviva Climate Change Stocktake⁷⁹

Robust Anti-Corruption Management Policies & Procedures

⁶⁸ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

 $^{^{69}}$ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/environmental-social-and-governance-data-2019-and-assurance-statement.pdf

⁷⁰ https://www.aviva.com/newsroom/news-releases/2020/11/aviva-opens-one-of-the-uks-largest-solar-initiatives/

⁷¹ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/climate-related-financial-disclosure-2019-report.pdf

⁷² https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/cr climate change and environment business standard 2020.pdf

⁷³ https://www.aviva.com/social-purpose/operations/

⁷⁴ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/climate-related-financial-disclosure-2019-report.pdf

⁷⁵ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/climate-related-financial-disclosure-2019-report.pdf

 $^{{\}color{red}^{76}} \underline{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/2018-aviva-climate-change-stocktake.PDF}$

⁷⁷ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/ara-our-climate-related-financial-disclosures.pdf

⁷⁸ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/climate-related-financial-disclosure-2019-report.pdf

⁷⁹ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/2018-aviva-climate-change-stocktake.PDF

Please follow the links listed under each criterion to access further information available on aviva.com

Criterion 12: The COP describes robust *commitments*, *strategies or policies* in the area of anti-corruption

 Publicly stated formal policy of zero-tolerance of corruption <u>Aviva plc Strategic Report 2019</u>⁸⁰ (Page 20).

The Aviva Business Ethics Code⁸¹

- Commitment to comply with all relevant anti-corruption laws, including the implementation of procedures to know the law and monitor changes
 The Aviva Business Ethics Code⁸²
- Detailed policies for high-risk areas of corruption Our internal standards and procedures cover various areas of financial crime including bribery and corruption, money laundering, fraud and violations of applicable sanctions laws. Each Aviva market is required to designate specific persons responsible for financial crime prevention. Markets must undertake financial crime risk assessments, implement systems and controls to prevent, detect and report, consistent with applicable laws and regulations.

Our standards and procedures also provide for the monitoring of transactions, financial crime training, reporting suspicious activity, and management information to be collated and provided for the oversight of management. We have a robust set of 'know your customer controls' which apply not only to our potential customer, suppliers, employees but also potential business partners.

Political and charitable contributions are addressed in <u>The Aviva Business Ethics Code⁸³</u>, Legal guidelines on political donations and expenditures, and the <u>CR Climate Change and Environment Business Standard⁸⁴</u>

All Aviva businesses are required to understand the scope of local legal and regulatory requirements, allocate clear responsibilities for compliance and monitor this compliance on an ongoing basis.

Criterion 13: The COP describes effective management systems to integrate the anticorruption principle

Support by the organization's leadership for anti-corruption
 The Aviva Business Ethics Code⁸⁵

Aviva plc Strategic Report 201986 (Page 20).

⁸⁰ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

⁸¹ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

⁸² https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

⁸³ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

⁸⁴ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-

responses/cr_climate_change_and_environment_business_standard_2020.pdf

⁸⁵ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

⁸⁶ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

 Human Resources procedures supporting the anti-corruption commitment or policy, including communication to and training for all employees
 All Aviva employees are required to complete essential learning at least once a year. Training includes modules on financial crime (which includes bribery and corruption) and business ethics. See screenshot below.



- Management responsibility and accountability for implementation of the anti-corruption commitment or policy
 Aviva plc Strategic Report 2019⁸⁷ (Page 20).
- Communications (whistleblowing) channels and follow-up mechanisms for reporting concerns or seeking advice

Policies and Responses⁸⁸

See specifically:

- The Aviva Business Ethics Code⁸⁹
- Prevention of Bribery and Corruption Statement⁹⁰

As well as Speak Up, our confidential and independent reporting service, employees have free access to The Employee Assistance Programme by Care First. Care First provide a free and confidential service, offering professional, independent and impartial information, support and counselling. This includes online advice and support with issues, in and out of work as well as emotional support by phone 24/7.

Criterion 14: The COP describes effective monitoring and evaluation mechanisms for the integration of anti-corruption

- Due diligence procedures
 <u>Aviva plc Strategic Report 2019⁹¹</u> (Pages 21-22).
- Process to deal with incidents
 Policies and Responses Prevention of Bribery and Corruption Statement⁹²
 The Aviva Business Ethics Code⁹³

⁸⁷ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

⁸⁸ https://www.aviva.com/social-purpose/policies/

⁸⁹ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

⁹⁰ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Prevention-of-bribery-and-corruption-statement.pdf

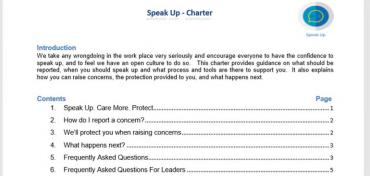
⁹¹ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf

 $^{{}^{92}\,\}underline{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Prevention-of-bribery-and-corruption-statement.pdf}$

 $^{^{93}\,\}underline{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf}$

Our Speak Up charter, available internally, expands on the information available in <u>The Aviva</u> <u>Business Ethics Code.⁹⁴</u> It provides further details on what should be reported, as well as explaining the reporting process, what happens after someone reports a concern, etc. Please see the

screenshot below f



Taking Action in Support of Broader UN Goals and Issues

Please follow the links listed under each criterion to access further information available on aviva.com

Criterion 15: The COP describes core business contributions to UN goals and issues

Align core business strategy with one or more relevant UN goals/issues
 Sustainable Finance and the SDGs⁹⁵

Aviva Foundation⁹⁶

Environmental, Social and Governance Data 201997

Develop relevant products and services or design business models that contribute to UN goals/issues

Products and Services98

Responsible Investment⁹⁹

Other emerging best practice:
 Supporting the creation of benchmarks for corporates in human rights and SDGs performance
 World Benchmarking Alliance Launches¹⁰⁰

The World Benchmarking Alliance¹⁰¹

Working in partnership with other organisations, Aviva is supporting the development of a global benchmark on businesses sustainability performance, with a focus on the Sustainable Development Goals. The purpose of such benchmark is to provide stakeholders with

⁹⁴ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

⁹⁵ https://www.aviva.com/social-purpose/sustainable-finance-and-the-sdgs/

⁹⁶ https://www.aviva.com/social-purpose/aviva-foundation/

 $^{^{97}}$ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/environmental-social-and-governance-data-2019-and-assurance-statement.pdf

⁹⁸ https://www.aviva.com/social-purpose/products-and-services/

⁹⁹ https://www.aviva.com/social-purpose/responsible-investment/

https://www.aviva.com/newsroom/news-releases/2018/09/world-benchmarking-alliance-launches/

¹⁰¹ https://www.worldbenchmarkingalliance.org/

information they can use to inform investment and other economic decisions, increase transparency and facilitate trust between sectors, help track and compare corporate sustainability performance, also identify strategic gaps and market opportunities, and ultimately catalyse action and accelerate SDG delivery.

The Corporate Human Rights Benchmark (CHRB)¹⁰²

Aviva is a founder member and a major contributor. The CHRB is a first of its kind project that assesses and ranks listed companies on their human rights performance. It aims to drive better corporate human rights performance by harnessing the competitive nature of the market through public benchmarking of corporations and is chaired by Steve Waygood, chief responsible investment officer at Aviva Investors.

Aviva Opens One of the UK's Largest Solar and Energy Storage Initiatives 103

Criterion 16: The COP describes strategic social investments and philanthropy

 Pursue social investments and philanthropic contributions that tie in with the core competencies or operating context of the company as an integrated part of its sustainability strategy

Strengthening Communities Aviva Community Fund¹⁰⁴

Corporate Responsibility Update 2019¹⁰⁵

 Coordinate efforts with other organisations and initiatives to amplify—and not negate or unnecessarily duplicate—the efforts of other contributors
 Good Governance¹⁰⁶

Sustainable Finance and The SDGs¹⁰⁷

World Benchmarking Alliance¹⁰⁸

Criterion 17: The COP describes advocacy and public engagement

Publicly advocate the importance of action in relation to one or more UN goals/issues
 Sustainable Finance and the SDG¹⁰⁹

Corporate Responsibility Update 2019¹¹⁰

A Marshall Plan to Save the Planet 111

 Commit company leaders to participate in key summits, conferences, and other important public policy interactions in relation to one or more UN goals/issues

¹⁰² https://www.corporatebenchmark.org/

https://www.aviva.com/newsroom/news-releases/2020/11/aviva-opens-one-of-the-uks-largest-solar-initiatives/

¹⁰⁴ https://www.aviva.com/social-purpose/our-stories/aviva-community-fund/

¹⁰⁵ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/corporate-responsibility-update-2019.pdf

¹⁰⁶ https://www.aviva.com/social-purpose/good-governance/

¹⁰⁷ https://www.aviva.com/social-purpose/sustainable-finance-and-the-sdgs/

https://www.worldbenchmarkingalliance.org/

https://www.aviva.com/social-purpose/sustainable-finance-and-the-sdgs/

 $[\]frac{110}{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/corporate-responsibility-update-2019.pdf}$

 $^{{\}color{blue} {\tt https://www.aviva.com/content/dam/aviva-corporate/documents/social purpose/pdfs/marshall-plan-for-the-planet.pdf} }$

Sustainable Finance and The SDGs¹¹²

Climate Risk and Environmental Impact¹¹³

Making Global Goals Local Business¹¹⁴

Criterion 18: The COP describes partnerships and collective action

- Develop and implement partnership projects with public or private organisations (UN entities, government, NGOs, or other groups) on core business, social investments and/or advocacy
- Join industry peers, UN entities and/or other stakeholders in initiatives contributing to solving common challenges and dilemmas at the global and/or local levels with an emphasis on initiatives extending the company's positive impact on its value chain Aviva Community Fund¹¹⁵

Climate Risk and Environmental Impact¹¹⁶

Aviva's Modern Slavery Act Transparency Statement 2019¹¹⁷

Diversity and Inclusion¹¹⁸

Black Lives Matter Action Plan¹¹⁹

Diversity and inclusion are key to Aviva being a responsible and successful business. In 2020, Aviva published a "Black Lives Matter" action plan to support our colleagues, educate our people and focus our wider impact in society. Our progress toward creating diversity is monitored and disclosed on an ongoing basis.

Why Domestic Abuse is Everyone's Business¹²⁰

Aviva is partnered with the charity Safe Lives to support our internal domestic abuse initiative. They helped us train over 150 members of staff to support both customers and colleagues being impacted by domestic abuse. A selection of our Vulnerable Customer Champions are now equipped to recognise the signs during customer calls and signpost appropriately. We also created a high-level course on our online learning platform which all colleagues in the UK and Ireland have access to.

Corporate Sustainability Governance and Leadership

Please follow the links listed under each criterion to access further information available on aviva.com

Criterion 19: The COP describes CEO commitment and leadership

 CEO publicly delivers explicit statements and demonstrates personal leadership on sustainability and commitment to the UN SDGs

¹¹² https://www.aviva.com/social-purpose/sustainable-finance-and-the-sdgs/

https://www.aviva.com/social-purpose/environment/

https://www.unglobalcompact.org.uk/sustainable-development-goals-uk-roadshow/

https://www.aviva.com/social-purpose/our-stories/aviva-community-fund/

https://www.aviva.com/social-purpose/environment/

 $[\]frac{117}{https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/aviva-modern-slavery-act-transparency-statement-2019.pdf$

https://www.aviva.com/about-us/diversity-and-inclusion/

https://www.aviva.com/about-us/black-lives-matter-action-plan/

 $^{{\}color{red}^{120}}\,\underline{\text{https://www.aviva.com/newsroom/perspectives/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-business/2020/08/why-domestic-abuse-is-everyones-busin$

Please see our CEO letter and statement of continued support to the UN Global Compact and Sustainable Development Goals.

 CEO promotes initiatives to enhance sustainability of the company's sector and leads development of industry standards
 Sustainable Finance and The SDGs¹²¹

Delivering Sustainable Finance¹²²

Directors' and Corporate Governance Report¹²³

Aviva plc Strategic Report 2019¹²⁴ (Pages 4-6)

Criterion 20: The COP describes Board adoption and oversight

- Board establishes, where permissible, a committee or assigns an individual board member with responsibility for corporate sustainability.
- Board of Directors (or equivalent) assumes responsibility and oversight for long-term corporate sustainability strategy and performance Customer, Conduct and Reputation Committee¹²⁵

CR-Governance-Structure-2020 Nomination and Governance Committee¹²⁶

Aviva plc Strategic Report 2019¹²⁷ (Pages 21-23).

Criterion 21: The COP describes stakeholder engagement

- Define sustainability strategies, goals and policies in consultation with key stakeholders
- Establish channels to engage with employees and other stakeholders to hear their ideas and address their concerns, and protect 'whistle-blowers'
 Social Purpose- Bright Ideas¹²⁸

The Aviva Business Ethics Code¹²⁹ (Pages 7-9)

Human Rights Policy¹³⁰

Women's Empowerment

In 2019, women's empowerment continued to be a key part of our approach to inclusive diversity through our gender parity work.

¹²¹ https://www.aviva.com/social-purpose/sustainable-finance-and-the-sdgs/

https://www.aviva.com/social-purpose/delivering-sustainable-finance/

 $[\]frac{123}{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/corporate-governance-report-aviva-plc-2019-annual-report-and-accounts.pdf}$

 $[\]frac{124}{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf}$

¹²⁵ https://www.aviva.com/about-us/customer-conduct-and-reputation-committee/

¹²⁶ https://www.aviva.com/about-us/nomination-and-governance-committee/

 $[\]frac{127}{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf}$

https://www.aviva.com/social-purpose/bright-ideas/

https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

 $[\]frac{130}{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/policies-responses/2021} \ \ 02\text{-Human-Rights-Policy.pdf}$

We seek to support women and men to achieve their potential regardless of their career level, market or role.

Aviva was the first FTSE 100 companies to sign up to the Executive Committee commitment outlined by the 30% Club - a commitment for 30% of our Group Executive to be women by 2020.

The COP describes policies and practices related to supporting women's empowerment and advancing gender equality in the workplace

- Achieving and maintaining gender equality in senior management and board positions
- Achieving and maintaining gender equality in middle management positions
- Equal pay for work of equal value
- Flexible work options
- Support for pregnant women and those returning from maternity leave
- Recruitment and retention, including training and development, of female employees
- Creating and maintaining workplace awareness of gender equality and, inclusion and nondiscrimination for all workers
- Mentoring and sponsorship opportunities for women employees
 Aviva plc Strategic Report 2019¹³¹ (Pages 17 and 55).

Women in Finance Charter Aviva Commits to New 30% Club Target¹³²

People Business Standard¹³³

The Diversity Project Working at Aviva¹³⁴

Accelerating Leadership from the Inside Out¹³⁵

Aviva Women in Leadership Programme: Accelerating Leadership from the Inside Out¹³⁶

UK Gender Pay Gap Report¹³⁷

Nomination Committee Report¹³⁸

Aviva Communities¹³⁹

We have guidance, policies and procedures available to all employees through our corporate intranet, which though not exclusively about gender, directly support women's empowerment and advance gender equality in the workplace. Some examples of these include: Fairness and equality

 $^{{\}color{red}^{131}} \ \underline{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf}$

 $^{{\}color{red}^{132}} \ \underline{\text{https://30percentclub.org/press-releases/view/aviva-commits-to-new-30-club-target}}$

responses/people business standard 2020.pdf

¹³⁴ https://careers.aviva.co.uk/working-at-aviva/

 $^{{\}color{red}^{135}} \ \underline{\text{https://www.avivainvestors.com/en-gb/about/our-culture/women-in-leadership-programme/}}$

 $[\]frac{136}{\text{https://diversityproject.com/resource/aviva-women-leadership-programme-accelerating-leadership-inside-out}}$

¹³⁷ https://www.aviva.com/about-us/uk-gender-pay-gap-report/

 $[\]frac{138}{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/about-us/nomination-committee-report-aviva-plc-2019-annual-report-and-accounts.pdf}$

¹³⁹ https://www.aviva.com/about-us/aviva-communities/

at the workplace policy, and guidelines on managing: gender in the workplace, pregnancy and maternity in the workplace, marriage and civil partnership in the workplace.

We also have an employee assistance service that provides support dealing with a wide range of issues and every year employees are required to complete an essential learning course that includes a diversity module.

In 2018, we established six global employee resource groups, which we're calling "Aviva Communities." Our Communities are one of the ways we're working together to become more diverse and inclusive. They help make sure everyone can have a fair share of voice at Aviva and they are a key feature in representing the diversity of our global workforce. Any of our people can join as many of our Communities as they like. These groups are a safe space for our employees to share their thoughts and experiences. One of these communities, Aviva Balance, focuses on gender parity by seeking to support women and men to achieve their potential regardless of their career level, market or role. This community has three Group Executives as sponsors.

The COP describes policies and practices related to supporting women's empowerment and advancing gender equality in the marketplace

 Asking suppliers to sign up to our business code of behaviour which contains requirements on access to equal opportunities

The Aviva Business Ethics Code 2020¹⁴⁰

Environmental, Social and Governance Data 2019¹⁴¹

The COP describes policies and practices related to supporting women's empowerment and advancing gender equality in the community

- Designing community stakeholder engagements that are free of gender discrimination/stereotyping and sensitive to gender issues
- Ensuring female beneficiaries of community programmes
- Community initiatives specifically targeted at the empowerment of women and girls
 Women of the Future Award¹⁴²

Women of the Future Award- 6 Year Commitment¹⁴³ (Page 6)

Aviva Community Fund- A New Decade¹⁴⁴

The Community Fund provides access to a range of projects, including those focused on women's empowerment

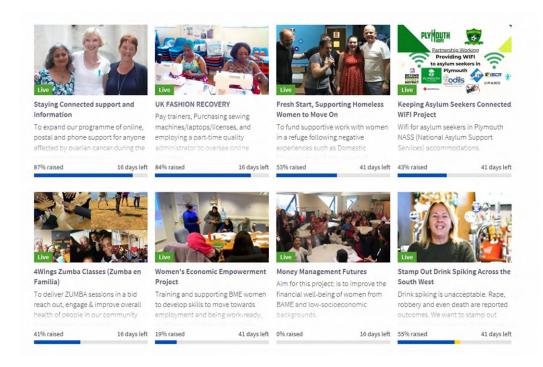
¹⁴⁰ https://www.aviva.com/content/dam/aviva-corporate/documents/socialpurpose/pdfs/Aviva-Business-Ethics-Code-2020.pdf

¹⁴¹ https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/environmental-social-and-governance-data-2019-and-assurance-statement.pdf

https://awards.womenofthefuture.co.uk/

https://www.aviva.com/content/dam/aviva-corporate/documents/about-us/uk-gender-gap-report-2020.pdf

https://www.aviva.co.uk/services/more-from-aviva/aviva-community-fund/



The COP contains or refers to sex-disaggregated data

- Achieving and maintaining gender equality in senior management and board positions
- Achieving and maintaining gender equality in middle management positions (Page 6)
 Aviva plc Strategic Report 2019¹⁴⁵ (Page 17).

Environmental, Social and Governance Data 2019¹⁴⁶

UK Gender Pay Gap Report¹⁴⁷

 $\underline{\text{https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/aviva-plc-strategic-report-2019.pdf}$

 $[\]frac{146}{https://www.aviva.com/content/dam/aviva-corporate/documents/investors/pdfs/reports/2019/environmental-social-and-governance-data-2019-and-assurance-statement.pdf$

¹⁴⁷ https://www.aviva.com/about-us/uk-gender-pay-gap-report/